

AGENDA

Notice of Meeting to be held on Tuesday 23rd June in the **Gredley Room, Ellesmere Centre** Stetchworth at 7:30pm. All members of the Council are hereby summoned to attend a meeting of Stetchworth Parish Council for the purpose of transacting the business as set out below. Members 7 Quorum 3.



THE MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

Mrs Marilyn Strand – Clerk to Stetchworth Parish Council
18th July 2019

28/19/20 To receive & approve apologies for absence.

29/19/20 To Receive Declarations of Pecuniary and non-Pecuniary Interest

Councillors to declare any personal and/or prejudicial interest in any item on the agenda and to inform the Chairman if they wish to speak on the matter during the Public Forum.

30/19/20 Open Forum for Public Participation

An opportunity for parishioners to address Parish Councillors and for Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted.

31/19/20 The Ellesmere Centre

(a) Ellesmere Centre Report.

(b) Car park extension: - validation of planning application.

- (c)
1. To consider advice from Cathy White, Senior Tree Officer, ECDC regarding the Leylandii on the north boundary of the car park.
 2. To consider quotations to reduce/remove Leylandii on north boundary of car park.

32/19/20 To Approve the Minutes of the Annual Meeting held on 18th June 2019.

33/19/20 Matters Arising including reports from the Clerk and Councillors (for information only)

- (a)
- Jubilee Court – repair of the road at the entrance.
 - Reinstatement of fencing – ditch between Coopers Close & Strollers Way.
 - Speedwatch.
 - Balfour Beatty – maintenance contract.

(b) Report from CAPALC's Share the Vision, Shape the Future conference, 28th June.

34/19/20 District & County Councillors' Reports

35/19/20 Finance - to approve accounts for payment:

Ref:	Payee/Item	Chq. no	Total	Exc. VAT
(1)	Clerk's salary – Jul 19	SO	£300.00	
(2)	Balfour Beatty	101431	£662.40	£552.00
(3)	Clerk's expenses	101432	£55.12	
(4)	Ellesmere Centre	101433	£25.00	
(5)	RH Landscapes & Maintenance Services	101434	£240.00	£200.00
(6)	CAPALC – conference	101435	£50.00	
(7)	Cheveley PC – conference contribution	101436	£25.00	
(8)	TBM – set up Chairman's email	101437	£36.00	£30.00
	Total payments for the month:		£1,393.52	

(b) Proposed Q1 accounts/bank reconciliation.

36/19/20 Administration

- (a) To consider applications for the post of village handyman.
- (b) To review privacy policies in line with Data Protection regulations.
- (c) To appoint Independent Internal Auditor for 2019-20.
- (d) To consider Clerk's attendance to SLCC Regional Roadshow, Wednesday 4th September – cost £30.

37/19/20 Planning

(a) To receive planning application decisions & tree works: -

- 19/00497/VAR Ashfield House, 20 High Street – to vary condition 1 (approved drawings) of previously approved 18/01359/FUL for demolition and reconstruction of 20 High Street and construction of four new dwellings with associated gardens and parking. **Approved.**

(b) To consider planning applications received:

- 19/00914/FUL Recycling Centre, Ellesmere Centre – proposed car park extension.
- Pre-application advice – CONFIDENTIAL.

(c) Newmarket Town Council – Newmarket Neighbourhood Plan Consultation – 17th June to 29th July 2019.

38/19/20 Community Matters/General Maintenance

- (a) To consider quotations for repairs to the village sign.
- (b) To consider quotation from Fenland Leisure for repair to blue car spring - £550.50 +VAT.
- (c) To consider request for donation from MAGPAS.
- (d) Combined Authority Local Transport Plan for Cambridgeshire & Peterborough – consultation.
- (e) Risk Assessments – to consider the need to carry out a risk assessment on any item discussed during the meeting.

39/19/20 Date of Next Meeting & Matters for Future Consideration